



Flathead County
Emergency Medical Services
Administrative Board

Flathead County EMS
1035 1st Avenue West
Kalispell, MT 59901
406 - 751 - 8190 / 8191
emslife@flathead.mt.gov

March 15th, 2010
Regular Meeting

Members Present

Wayne Miller, MD
Fran Laukaitis
Jason Spring
Myrt Webb
Bob Kun

Call to Order

Meeting was called to order by Dr. Miller at 2:00p

Approval of Agenda

MOTION to approve agenda as received, Webb
SECOND, Laukaitis
Approved

Approval of Minutes

MOTION to approve Minutes for February 22nd, 2010, Laukaitis
SECOND, Webb
Approved

Citizen Comments

None

Medical Directors Contract

Revised med director contract reflects the changes in dollar amount to cover monthly insurance premiums. Dr. Briles' corporate status does not require exemption or Workman's Comp. Briles agreed to these changes.

MOTION to approve revised contract, Spring

SECOND, Kun
Approved

Special Request Review Process

Recommendations made to the board by Soule and Briles. Webb asked that each request was looked at individually.

West Flathead EMS \$15,000: assistance to rent and renovate a new facility that will allow shorten response times.

Others Present

Tim Soule
Mary Granger
Kris Long
Dan Diehl
Amanda Norenberg
Rodney Dresbach
Richard Briles, MD
Russell Sappington
Kim Vierra-Diehl
Kathaleen Krass
Lance Westgard
Cody Westgard
John Leach
Ken Threet, BOME

MOTION to approve, Kun

SECOND, Lukaitis

Discussion for further explanation of expenditures

Approved

Lakeside \$20,136: paramedic training for 3 responders to provide ALS response

MOTION to approve, Webb

SECOND, Kun

Discussion for further explanation of expenditures

Approved

Evergreen \$15,000: Gap funding to insure future staffing in required by expanded coverage areas.

MOTION to approve, Kun

SECOND, Lukaitis

MOTION to Table, Kun

SECOND, Spring

Approved

West Valley \$17,000: ambulance to provide BLS transport and improve response times

MOTION to approve, Kun

SECOND, Lukaitis

Discussion for further explanation of expenditures

Approved

Three Rivers \$15,000: for purchase of a new Zoll monitor for third transport unit during seasonal fluctuation in population

MOTION to approve, Webb

SECOND, Kun

OPPOSED, Web

Approved

Marion \$5,005: to assist in retention and recruitment of volunteer staff

MOTION to approve, Webb

SECOND, Kun

Opposed, Webb

Approved

BigFork \$15,000: increase ALS shifts (using an invoice process. 240.00 a shift for 60 shifts per year)

MOTION to approve, Webb

SECOND, Kun

OPPOSED, Kun

Approved

Ad Hoc Allocation Committee report

Allocation formula: Soule explained the Advisory Committee would like to see additional formulas based on call volume. In future years Soule would like to eliminate special funding requests and move those monies into the disbursement fund. The Advisory Committee will make a recommendation at the

April Board meeting. Action should be taken to insure a timely disbursement in May. Soule explained the readiness and run volume formula vs. run volume alone. Both formulas would eliminate the population factor. Webb and Spring would like to see some monies allocated to a reserve fund. Threet would like the board to consider population age and the significance of response times.

Paramedic Manager's Report

The Advisory Committee has established a structure and bylaws. The structure consists of Co chairpersons Mary Granger and Kris Long. The committee has developed two subcommittees to tackle certain areas. The operations committee and the training committee will move forward with the recommendations from the Study group. Those recommendations will then be presented to the Board after approved by the Advisory Committee. Spring would like to see the hospitals represented at the Committee meetings.

Baltimore: Soule brought back information regarding billing and system wide data collection. This information will be useful when working towards the centralized billing matrix. Soule expressed concern with social media and potential HIPAA violations.

Budget: Changes capital outlay \$14,000 to purchase training items. Program assistant's position will move to full time due to the increase in work load effective at the start of the fiscal year. Webb asked about the carryover and it was explained that more than 20% is being held at this time.

Ken Threet, BOME

Threet was available to answer questions on behalf of the State of Montana Board of Medical Examiners. Threet explained the Boards position regarding the Single County Wide Medical Director structure. The main concern is the ability to offer individual Medical Direction to each provider. The Board would expect a system to be implemented to insure this. Threet also explained the provider complaint and disciplinary process. There is a process by the state of Montana to insure all parties are protected and clearly represented.

Future Agenda Items

Create a business plan
Credential file creation

Board Member Comments

Spring thanked Dr. Briles for the meeting involving the North Valley Hospital ER MD's. Spring is also concerned with QA/QI and the over extension of a single medical director. The board needs to create certain criteria or a process of flagging charts for a review process. This will become a standard at both hospitals. This process would include will assist Dr. Briles in being more effective.

Next scheduled meeting is April 19th, 2010 at 2pm at the Earl Bennett Building 2nd floor conference room

Adjourned 4:00pm

